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County of Sacramento

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**ADDENDUM #1**  
**REQUEST FOR QUALIFICATIONS AND PROPOSALS**  
**FOSTER VETERINARY SERVICES**

September 7, 2017

The County of Sacramento Department of Animal Care and Regulation (the "County") has received the following questions regarding the August 29, 2017 Request for Qualifications and Proposals, Foster Veterinary Services. Answers to the questions are provided below via this Addendum #1.

Proposals may include alternative procedures.  
The County will consider all proposals.

- 1) Question. How would veterinarian be made aware that patient is a foster animal with Sacramento County and who the foster parent is?  
Answer. *During shelter business hours, foster parent will bring animal pen card (identifies animal) plus a voucher for the veterinary visit from the department. Afterhours, foster parent will bring animal pen card, and either of department 's foster coordinator, supervising animal control officer or director will place advance or concurrent phone call to veterinarian to advise of foster parent name and situation. Department and veterinarian will identify names/contact numbers, etc. to assure caller identification and authority.*
- 2) Question. Will we be notified once the patient has been adopted?  
Answer. *Not applicable. See response, above.*
- 3) Question. Are we at risk of not being paid if someone other than the foster parent of record brings the patient in?  
Answer. *Not if the person brings the pen card and voucher during business hours. Afterhours, the phone call from department foster coordinator, supervising animal control officer or director will advise of the name of the party bringing in the patient.*
- 4) Question. Who authorizes treatment for each animal?  
Answer. *The department – either the foster coordinator, supervising animal control officer, or director, dependent upon who is available.*
- 5) Question. If the foster parent is not allowed to make medical or financial decisions then we will need a point person that can authorize care. My main concern is ER. If a foster patient comes in through ER and we cannot get authorization for treatment then we will not be able to provide the level of service and care that we strive for. This also has the

potential to create ill will with much needed foster parents.

Answer. *The foster parent needs to get approval from either the foster coordinator, supervising animal control officer, or director before bringing animal to contracted veterinarian. Without the voucher (during business hours) or the advance/concurrent phone call to veterinary hospital by either the foster coordinator, supervising animal control officer, or director, there has been no authorization given by the department.*

- 6) Question. We have treatment plans that we typically have clients sign, so we would ideally like the foster or person authorized to make these decisions approve our treatment plan prior to treatment.

Answer. *The foster coordinator, supervising animal control officer or director that places the afterhours advance/concurrent phone call to the veterinarian will remain available for additional phone discussion during the patient's visit. Upon phone direction from that department representative, the foster parent may sign on behalf of the department.*

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